



## **JOB POSTING**

### **CASE MANAGER**

New Horizons is hiring a housing-focused Case Manager to engage with youth and young adults experiencing homelessness up to age 25, across the spectrum of religious beliefs, race, ethnicity, culture, sexual orientation, and gender.

The Case Manager will join a direct service team and coach youth to develop their full potential, with a strong emphasis on housing solutions. Requires in-person work within group and one-on-one settings. The schedule is structured to be available to youth in shelter, engagement programs, and in the community. This is achieved with two "anchor" shifts (at least 8 hours per week) in milieu programming onsite. Each Case Manager's scheduled shifts (may occur in the morning, evening, and/or weekends) are determined through a collaborative process with the Case Management Team based on need and availability. Outside of weekly scheduled shifts, Case Managers have broad flexibility to meet youth onsite, during programming, and/or in the community.

The Case Manager effects change in the lives of youth and young adults (YYA) by providing a full range of case management services, including, but not limited to, engagement, assessment, intervention, short-term counseling, goal setting, and referrals for a caseload of 20-30 young people.

#### Required Knowledge, Skills and Abilities

- Minimum 3 years' experience in Social Services industry
- Minimum 1 year as Case Manager or equivalent in Social Services industry
- Demonstrated proficiency within the PC environment including Word, Excel, and Outlook

#### Preferred Knowledge, Skills and Abilities

- Bachelor's or Master's Degree in Social Work or related field
- Knowledge and practice with Trauma Informed Care, Positive Youth Development, and Harm Reduction
- Valid Washington State Driver's License
- Fluency in Spanish or other foreign language widely spoken in King County
- Proficiency with Clarity Homeless Management Information System (HMIS)

Wage: From \$18-\$21.50 per hour, depending on experience

#### Benefits include:

- 25 Paid Time Off (PTO) days
- Five (5) paid holidays each year
- Employer-paid medical, dental and life insurance for employee-only plans
- Access to a 403(b)-retirement plan with a 2% employer match
- Two (2) Employee Assistance Programs

To Apply: Please submit a cover letter and resume to [careers@nhmin.org](mailto:careers@nhmin.org).

New Horizons is an equal opportunity employer and qualified applicants from all cultures and communities are encouraged to apply, especially people of color, members of the LGBTQIA+ community and people with lived experience.

Visit [nhmin.org](http://nhmin.org) for more information.